

Creating a Verification Account

Beginning with the 2019-2020 aid year, all verification documents should be submitted electronically through your verification account.

- Visit <https://southernregional.verifymyfafsa.com> to Register.
- Add the Required fields.
 - * **NOTE:** Your first name, last name, Social Security Number, and Date of Birth MUST match what is listed on your FAFSA to successfully register your account.
 - * If you are a dependent student, you and your parent will need to create an account.
- Click the Register Account button.
 - * Once your account is created, your login will be the same as the Single Sign On (SSO) credentials that you use for BannerWeb, Blackboard and your SRTC Email Account.
 - * Parents will be prompted to create their own username & password, if they have documents to sign.
- Opt in for Text and Email Communication.
 - * It is suggested that you opt in for text and email notifications. This feature will be used to contact you if additional items are needed to complete your award.

- **Review the Tasks Needed to Complete Your Award.**

*Some items can be completed online and other tasks require you to upload documents. Select the task for instructions on how to submit the needed information.

- **If you need to upload a document, you may scan or take a picture of the document with your phone.** Please ensure the photo displays the complete document and is legible prior to upload.

- **Once all your tasks have been submitted, you should periodically check your email accounts.**

* If additional items are needed after your file is reviewed, you will receive a follow-up email.

*Once your file has been awarded, you will receive an email to your SRTC student email account directing you to BannerWeb to view your award.

- **Questions?**

Please contact the Financial Aid Office, finaid@southernregional.edu

Bainbridge 229.243.3013

Moultrie 229.217.4162

Thomasville 229.225.5036

Tifton 229.386.3164